



Horsham Sports & Community Club

177-181 Baillie Street,
Horsham 3400
Telephone 03 5382 6262
www.hscc.org.au
admin@hscc.org.au

SPONSORSHIP AND DISTRIBUTION INFORMATION

The aim of this program is to assist, develop, promote, advance and encourage all sporting and community activities in Horsham, its surrounding districts and towns.

Members of the Horsham Sports and Community Club have set aside a specific sum of money for Sporting and Community sponsorships. The Board of Management of the Horsham Sports and Community Club will distribute the minimum total of ONE HUNDRED and THIRTY FIVETHOUSAND DOLLARS (\$135,000) from the financial year 2024/2025. Preference may be given to groups/organisations which can contribute substantially to the project envisaged.

SPONSORSHIPS WILL BE CONSIDERED IN TWO CATEGORIES

- (a) **PRIMARILY** - To sporting and community organisations for one-off capital works or to upgrade equipment and facilities
- (b) **SECONDARILY** - As annual sponsorships to groups providing sporting and community services that have an ongoing commitment to the Horsham Sports & Community Club

ELIGIBLE APPLICANTS WILL:

- * Be locally based and demonstrate direct benefit to residents of the Horsham Rural City and surrounding districts and towns;
- * Be incorporated if applying for \$1,000.00 or more;
- * Demonstrate their contribution towards the project in the form of cash, voluntary services or in-kind support....
- * Address demonstrated sporting and community need.

INELIGIBLE APPLICANTS

- * Groups or organisations that request funding for a service or project that the responsibility of spheres of government presently or previously.
- * Groups or organisations that represent state or private schools
- * These sponsorship monies are not available to fund projects retrospectively
- * These sponsorship monies are not available to support training or hire costs
- * These sponsorship monies are not available to pay cash incentives/wages/prizes to players, members, officials or staff or performers of any organisation.
- * These sponsorship monies are not available to fund social events
- * These sponsorship monies are not available to print publications
- * These sponsorship monies are not intended to replace the normal fundraising of any organisation

FORM OF PAYMENT

Sponsorships will be distributed in June on a date to be confirmed. Payment for sponsorships for specific projects will be made on receipt of tax invoices, which is to include an ABN.

CRITERIA IN ASSESSING APPLICATIONS:

- (a) The level of contribution to the project by the applicant.
- (b) The extent of previous assistance provided by the Club.
- (c) Ensure a spread of grants across Community and Sporting areas.
- (d) It may be determined that one or more significant projects may have preference over several smaller projects.
- (e) Support and membership of the Horsham Sports & Community Club may be considered
- (f) It is expected that all projects will be completed within 12 months

ACCOUNTABILITY

All organisations applying for sponsorships will be required to:

- (a) Submit to the Horsham Sports and Community Club, on the form that will be provided if your application is successful, a signed statement of completion of the funded project. It would be appreciated if you could supply digital photographic evidence of the completed project.
- (b) Directly link our website to yours and note the HSCC as a sponsor
- (c) Promote the Horsham Sports & Community Club through your members encouraging them to become members of the Horsham Sports & Community Club.
- (d) Display a provided sign in an appropriate and prominent position with the organisation for 12 months
- (e) Submit their annual report including financial statements and will be required to submit a statement regarding expenditure of the sponsorship.

NOTIFICATION OF THE OUTCOME

Following the allocation of sponsorships and distributions, applicants will be advised in writing of the outcome of their application. Successful applicants will be invited to a presentation at a venue to be decided, where the funds will be presented.



SPONSORSHIP APPLICATION 2024-2025

This form to be completed and lodged at the Club by 5.00pm 3rd April 2025 addressed to:

POST (No stamp required): **EMAIL:**
HSCC Venue Operator sponsorship@hsc.org.au
Reply Paid 90951
HORSHAM VIC 3402

Group/Organisation: _____

Contact Person: _____

Address: _____

Email: _____

Website address: _____

Phone No. B/H: _____

Position Held: _____

Total Project Cost: \$ _____ Amount Sought: \$ _____
Groups Cash Contribution: \$ _____ Groups In Kind: \$ _____

Number of Members: Senior _____ Junior _____

Are you registered for GST Yes / No

Please provide your ABN: _____

Aims and Objectives of organisation/group as per articles or constitution:

Activities conducted by organisation:

Frequency of Meetings: _____

Number of Participants: _____

Purpose of Sponsorship:

Information on other sources of funding and approaches to other funding agencies:

Benefit of the project to Horsham and/or District:

Timing of the project for which funding is being sought:

ADDITIONAL INFORMATION TO SUPPORT APPLICATION MAY BE ATTACHED

TO BE INCLUDED WITH APPLICATION:

Copy of previous year's audited financial statements.

Photocopy of incorporation certification, if sponsorship/donation sought is over \$1,000.00.

The Contact person may be called upon to provide further information or speak to the Board of Management regards the Application.

All Applications will be considered but not necessarily funded by the Horsham Sports and Community Club.

Signed: Contact Person